



## **Doncaster Secondary College**

### **Class Parent Representative**

The role of Class Parent Representative is to promote parent involvement in our school community. As a parent representative you are a valued member of our school and your time and commitment are very much appreciated.

Role of the Class Parent Representative:

- Organise and utilise a class contact list for families who would like to share their contact details
- Assist families in getting to know other parents and feel part of the school community e.g. informal social gatherings such as a coffee morning at a local coffee shop or a class dinner at a local restaurant
- Encourage parents to be involved in school life
- Communicate with the Level Coordinator/Discovery teacher as necessary to discuss class needs

We would like to organise a time to meet during each term. During these meetings we would:

- Plan and co-ordinate parent involvement in school activities
- Address issues/concerns that arise and possible solutions
- Provide feedback on the parent representative role and ways we can improve this in the future

#### **Contact Details**

School: 9848 4677

Email: [sayer.carly.e@edumail.vic.edu.au](mailto:sayer.carly.e@edumail.vic.edu.au) and [morris.glenn.c@edumail.vic.gov.au](mailto:morris.glenn.c@edumail.vic.gov.au)