

















ORMOND SCHOOL HOLIDAY PROGRAM

Autumn 2017

Monday 3rd April Centre Based Activities Morning: Cooking  Afternoon: Box Train City 	Monday 10th April Centre Based Activities Morning: Bunny Masks  Afternoon: Egg Dying 
Tuesday 4th April Centre Based Activities Morning: Wasabii Tape Wooden Bracelets  Afternoon: Felt Teddy Bears 	Tuesday 11th April Centre Based Activities Morning: Popsicle Stick Bunny  Afternoon: Easter Bonnets 
Wednesday 5th April Centre Based Activities Morning: Black Cardboard Swallows  Afternoon: Cup Cake Challenge 	Wednesday 12th April Incursion Morning: Billy Cart Workshop Incursion Time : 9.45 am Children must bring a bike helmet  Afternoon: Cooking  Incursion Fee: \$14.00 per child Incursion Fee to be included with program payment.
Thursday 6th April Centre Based Activities Morning: Face Painting and Hair Colouring  <u>See permission form on the back information page.</u> Afternoon: Decorative Tiles Cost: \$3.00per child plus daily fee Activity Fee to be paid separate on the day of excursion	Thursday 13th April Centre Based Activities Morning: The Ormond Annual Egg Drop  Afternoon: Decorating Egg Cups Plus: Easter Egg Treasure Hunt 
Friday 7th April Excursion Cinema Film to be announced  Depart : 8.45 am – Return: 2.00pm Cost: \$16.00 per child plus daily fee Optional: Spending money for snacks \$8.00 Excursion Fee to be paid separate on the day of excursion	Friday 14th April Good Friday Public Holiday

Bookings are accepted on a first in, first served basis.

*If you are attending the program for the first time or have recently applied for Childcare Benefit or Rebate. You must provide the program with your Centrlink CRN Customer Reference Number by **Friday 24th March.***

New Fee Options for BASC Families

Holiday Program fees will now be charged to families accounts who attend the program more than four sessions per week. To confirm Vacation Care bookings families must pay the end of term fees for Before & After School Care by Wednesday 29th March.

Families eligible for this payment option will receive a School Holiday Program account in the first week of term requesting payment by Friday 21st April 2017. *Please submit booking request directly to the program by **Friday 24th March***

Casual Families

Families who casually use the Before & After School Care less than four sessions per week, or utilise the service only during the school holidays. Will be required to pay School Holiday Program fees when booking the program by **Friday 24th March.**

Book Early: Limited spaces are available until the program is booked out.

Daily Fee \$55.00 per day per child plus excursion & incursion fees.

Program Hours 8.00 am to 6.00pm

Please present your booking directly to the program.

Ormond Primary School Holiday Program

PROGRAM INFORMATION

Daily Fee: \$55.00 per day plus Excursion or Incursion Cost

Program Hours: Monday – Friday 8.00am to 6.00pm

Attendance

Children must be booked and fees must be paid in full prior to commencement of the program. Refunds will not be given unless a doctor's certificate is provided.

Please Note: Children's bookings are not confirmed until payment is received.

Cancellation Fee 25.00 per child per day.

Booking Changes. /Transfer Fee: Families will be charged a \$10.00 per child when availability allows parents to swap days.

Late Bookings

Late bookings will only be accepted on the first day of the program if there is availability.

Holiday Program bookings will not be accepted or confirmed on the answering machine when the program is unattended.

Late Bookings must be paid on the day the care is provided.

Child Care Benefit and Child Care Rebate

Families who are currently receiving Child Care Benefit reductions at our Before & After School Program are eligible to receive reduced fees for vacation care bookings.

New Families currently receiving Child Care Benefit at another service can claim reduced fees by completing providing the service with their child and family customer reference number on the child's enrolment form.

Families who would like to apply for Child Care Benefit and the 50% Rebate must complete and submit a registration form to Centrelink, before booking vacation care.

To be eligible to receive reduced fees families must provide the program with their child and family customer reference numbers **by Friday 24th March...**

For more information or to obtain a CCB registration form, contact the OSHC Program or call Centrelink. (Phone 136150)

Please Note: Families cannot claim reduced fees on late bookings during the program unless the program has received approval from Centrelink.

Please quote the vacation care provider number. **(407 134 754H)** when completing your registration form for Centrelink.

Excursion Payment

Payment for excursions must be paid on the day of excursion unless specified to be included with fees payment

Excursion money must be presented in a sealed envelope with the child's name, excursion date and the amount enclosed. Children cannot be accepted on an excursion day without excursion payment.

Daily Schedule

Program Hours: Monday – Friday 8.00am to 6.00pm

Please check the program schedule daily and arrive **15 minutes** prior to the departure time on excursion days.

Arrival times back to the program on excursion days are only an approximate time. We endeavour to return to the program within the time scheduled but this is not always practical. The program travels by public & private transport, occasionally we do find ourselves delayed. Therefore if we have not returned within a half hour of the given return time we suggest you collect your children from the program at 5.50pm. Or you may contact us on the program mobile.

Please Note: If we miss your mobile call we will return the call ASAP.

ESSENTIALS ITEMS

Lunch and Snacks

Children attending the program must bring lunch, drink and plenty of snacks for morning and afternoon tea.

Please provide your child with an empty drink bottle for water on excursion days. Due to Health Regulations staff cannot prepare food that is required to be cooked or reheated.

Clothing (Winter Program)

Children are required to wear casual warm clothing and practical footwear please ensure your child has a coat & hat on excursion days.

Changes to the Program Schedule

Occasionally weather or other unforeseen circumstances changes the program timetable or an excursion is cancelled. When this occurs families will receive a credit for another excursion.

Program Phone: 9578 5826 or Mobile Phone on excursion days only. 0439 111026.

Entrance to the program is through the Ruby Street Gate during the School Holiday Program.

Program Hours: Monday – Friday 8.00am to 6.00pm

Breakfast is not provided during the school holiday program.