

## END OF YEAR SECOND HAND SALE BOOKS AND UNIFORMS

The Second Hand Book and Uniform Sale will be held **on Wednesday, 7 December 2016** in Rooms 208 and 209 commencing at **7:00pm and running until approximately 8.30pm.**

Items for sale may be brought to **Room 209** to be processed on the following dates:

**Tuesday December 6, 5:00pm - 6.00pm OR Wednesday December 7, 10:00am - 11.00am**

**Items WILL NOT be accepted other than at the times above**

### **Some details relating to the process of selling/purchasing second hand items -**

- Labels (obtainable from the office or via newsletter and email) must be attached to all items for sale.  
**Print legibly** on all labels.  
**Uniform items – Labels to be sewn securely onto all garments for sale**  
**Books - Please secure the label on inside back cover of book**

### **Doors will open at 7.00pm. Buyers will be allowed entry in groups of 10.**

- At the sale, books will be neatly arranged in year levels.
  - Uniform items will be neatly arranged – Please be considerate when viewing these items
  - Books new to the 2017 Booklist will obviously not be available.  
Books not listed on the 2017 Second hand Booklist cannot be sold.
  - Buyer beware: Bring your child's 2017 booklist**  
Ensure you know exactly which books you need to purchase. Please check editions carefully.  
Ringwood Secondary College is not accountable for incorrect purchases.
  - NO cheques will be accepted - only cash or credit card allocation at the sale can be used.  
A \$5 administration fee applies if using credit card.
  - NO BAGS PERMITTED INTO THE SALE AREA**
- Guide to Pricing –**
- |                      |   |                      |   |                                     |
|----------------------|---|----------------------|---|-------------------------------------|
| All items are priced | - | excellent condition  | - | 60% of original price (rounded off) |
|                      | - | reasonable condition | - | 40% of original price (rounded off) |
- Unsold items and cash payments are to be collected from Room 209, **8.30 – 10:00am** on Friday, 9<sup>th</sup> and Monday, 12<sup>th</sup> December. **Photo ID is required for students.**

***As this is a fund raising venture run voluntarily by the College, 20% commission is donated to the College***